BATH COMMUNITY SCHOOLS

**Board of Education – Regular Meeting**

Media Center

Bath High School

Monday, June 24, 2019

7:00 p.m.

**MINUTES**

1. CALL TO ORDER

The board meeting was called to order by President Sam Bachelor at 7:10 p.m.

1. ROLL CALL

Members present: Mr. Sam Bachelor, Ms. Ann Chaffee, Ms. Stephanie Halfmann, Mr. Blair Svendsen and Mr. Dean Sweet, Jr.

Declare quorum

 Members absent: Ms. Nancy Hawkins, Mr. Ken Krapohl.

 Staff present:Mr. Doug Murphy, Interim Superintendent & Technology Director; Mr. Matt Dodson High School Principal, Mr. Tom Louks, Interim Elementary School Principal; Ms. Jeannine Brown, Interim Elementary Assistant Principal; Ms. Caroline Cook, Business Services; Mr. Jon Pechette, Business Manager; Ms. Shannon Proctor, Executive Assistant

1. ACTING SECRETARY APPOINTMENT

**“Motion to appoint Stephanie Halfmann as Acting Secretary for the Regular Board Meeting scheduled on Monday, June 24, 2019.”**

Moved by Sweet, Seconded by Chaffee, AYE: Chaffee, Halfmann, Sweet, Svendsen, Bachelor. ABSENT: Krapohl, Hawkins, NAY: None. VOTE: 5-0. Motion passed

1. APPROVAL OF THE AGENDA

**“Motion to approve agenda of the Board of Education meeting being held on today’s date, Monday, June 24, 2019, as amended.”**

Moved by Sweet, Seconded by Svendsen None VOTE: 5 -0. Motion passed.

1. PUBLIC COMMENT

None

1. CONSENT AGENDA

*The following items may be approved with one motion unless a Board member requests that an item or items be removed for separate action.*

* 1. Minutes of Regular Meeting of May 20, 2019
	2. General Fund bills payable in the amount of $444,016.51
	3. General Fund EFT transfers in the amount of $337,234.41

Moved by Sweet, Seconded by Chaffee. AYE: Sweet, Chaffee, Halfmann, Svendsen, Bachelor. ABSENT: Hawkins, Krapohl, NAY: None. VOTE: 5-0. Motion passed.

1. REPORTS
2. Board of Education
	* 1. Secretary Report- Correspondence

None

* + 1. Extra- Curricular Committee

Met to discuss Volleyball.

* + 1. Finance Committee

Mr. Sweet reported that Mr. Pechette did a nice job with the finance report.

* + 1. Personnel Committee

Ms. Chaffee shared that they discussed the possibility of hiring a facilities director.

* + 1. Policy Committee

Did not meet.

* + 1. Building and Grounds Committee

Met to go over the air conditioning in the elementary school.

1. Superintendent Report
2. July Board Annual Business Meeting – July 15th, 2019 at 7:00 p.m.
3. August Board Retreat
4. We received Narcan through a grant with Eaton County ISD, we will have Narcan for each building and bus.
5. SPECIAL PRESENTATION
6. Bath Baseball Spring Break Trip- Mr. Scott Peru

Mr. Peru did not attend

1. ACTION ITEMS
	1. Business
2. State Aid Borrowing

 **“Motion to approve resolution authorizing issuance of notes in anticipation of state school aid (August Borrowing through the Michigan Municipal Bond Authority) in the amount of $550,000 for the 2019/20 school year.”**

Moved by Sweet, Seconded by Svendsen. AYE: Chaffee, Halfmann, Svendsen, Sweet, Bachelor. ABSENT: Krapohl, Hawkins. NAY: None. VOTE: 5-0. Motion passed.

**Discussion:** Mr. Pechette stated that every year, the Board of Education has borrowed funds in order to meet payroll and other financial obligations based on State Aid payments and cash-flow needs. A projection for revenues and anticipatedexpenditures for the entire 2019/20 fiscal year has been compiled. Based on those projections, it is recommended that the Board authorize a resolution to borrow $550,000 through the Michigan Municipal Bond Authority.

1. Adoption of Revised 2018/19 Budget

 **“Motion to adopt the 2018/19 budget revisions, as presented.”**

Moved by Sweet, Seconded by Chaffee. AYE: Svendsen, Sweet, Chaffee, Halfmann, Bachelor. ABSENT: Hawkins, Krapohl. NAY: None. VOTE: 5-0. Motion passed.

1. Adoption of 2019/20 General Fund Budget

 **“Motion to adopt the 2019/20** **General Fund Budget, as presented.”**

**Discussion:** The 2019/20 General Fund Budget is presented to the Board of Education for their approval. The budget uses multiple assumptions for revenues and expenditures and will be subject to review and amendments as more information becomes available with the fall pupil counts. Factors encompass retirement and insurance projections as well as revenue adjustments. The budget will be amended in November, April and June of next year as more information on revenues and expenditures becomes clear.

Moved by Sweet, Seconded by Svendsen. AYE: Sweet, Chaffee, Halfmann, Svendsen, Bachelor. ABSENT: Krapohl, Hawkins. NAY: None. VOTE: 5-0. Motion passed.

1. Adoption of 2019/20 Building and Site Sinking Fund Budget

**“Motion to adopt the 2019/20 Building and Site Sinking Fund budget, as presented.”**

**Discussion:** The Sinking Fund Budget has provided the district with funding to maintain and upgrade district facilities and grounds. Many of these upgrades have been instrumental in saving general fund dollars for classroom use.

Moved by Sweet, Seconded by Svendsen. AYE: Chaffee, Halfmann, Svendsen, Sweet, Bachelor. ABSENT: Hawkins, Krapohl. NAY: None. VOTE: 5-0. Motion passed.

1. Adoption of the 2019/20 School Service Special Revenue Fund Budget (Food Service)

 **“Motion to adopt the 2019/20 School Service Special Revenue Fund budget, as presented.”**

Moved by Sweet, Seconded by Svendsen. AYE: Chaffee, Halfmann, Svendsen, Sweet, Bachelor. ABSENT: Krapohl, Hawkins. NAY: None. VOTE: 5-0. Motion passed.

**Discussion:** The School Service Special Revenue Fund is necessary for the tracking of the district Food Service revenues and expenditures.

1. Adoption of the 2019/20 School Service Special Revenue Fund Budget (Student Activity)

 **“Motion to adopt the 2019/20 School Service Special Revenue Fund budget, as presented.”**

Moved by Svendsen, Seconded by Sweet. AYE: Chaffee, Svendsen, Sweet, Halfmann, Bachelor. ABSENT: Krapohl, Hawkins. NAY: None. VOTE: 5-0. Motion passed.

**Discussion:** The School Service Special Revenue Fund is necessary for the tracking of the district Student Activity revenues and expenditures

1. Motion to approve membership of Michigan High School Athletic Association”

**Recommendation: “Motion that Bath Community School Board of Education approves membership of Michigan High School Athletic Association, as presented.”**

Moved by Svendsen, Seconded by Chaffee. AYE: Svendsen, Sweet, Chaffee, Halfmann Bachelor. ABSENT: Hawkins, Krapohl. NAYS: None. Vote: 5-0. Motion passed.

* 1. Personnel
1. Approve contract extensions beginning July 1, 2018

 This “group” renewal is for those administrative positions that fall outside the certified staff category. The contract renewals for these individuals are recommended, without reservation.

Erik Harrelson, Athletic Director

Kassie Lawhorne, RTI Director

Caroline Cook, Business Services Specialist

Doug Murphy, Technology Director

Shannon Proctor, Executive Assistant

Margie Sisson, Central Office Analyst

Catherine Zeeb, Food Service Director

David Wright, Transportation Director

Robin Cook, Technology

Richard Johnson, Technology

David Wright, Technology

Caleb Murphy, Technology

Christi Cashen, Beehive

Jenny Hinsman, Bright Bee-ginnings

Marcia Ward, Bright Bee-ginnings

Kristy Messing, Bright Bee-ginnings

 **“Motion to approve a one-year contract extension beginning July 1, 2019, as presented.”**

Moved by Chaffee , Seconded by Svendsen. AYE: Sweet, Chaffee, Halfmann, Svendsen, Bachelor. ABSENT: Krapohl, Hawkins. NAY: None. VOTE: 5-0. Motion passed.

1. Approve a one-year contract extension beginning July 1, 2019 for

Matt Dodson, High School Principal

Lorenda Jonas, Middle School Principal/Game Manager

Tom Louks, Interim Elementary School Principal

Jeannine Brown, Interim Assistant Elementary School Principal/BeeHive/GSRP

**“Motion to approve a one-year contract extension beginning July 1, 2019 for Ms. Lorenda Jonas, Middle School Principal/Game Manager through June 30, 2022 and Mr. Matt Dodson, High School Principal, , Mr. Tom Louks, Interim Elementary School Principal and, Ms. Jeannie Brown, Interim Assistant Elementary School Principal/BeeHive/GSRP through June 30, 2021.”**

Moved by Chaffee, Seconded by Svendsen. AYE: Svendsen, Sweet, Halfmann, Chaffee, Bachelor. ABSENT: Hawkins, Krapohl. NAY: None. VOTE: 5-0. Motion passed.

1. Motion to accept with regret the resignation of Mr. Jordan Parks, Middle School Teacher effective end of 2018-19 school year.

**“Motion to accept resignation of Mr. Jordan Parks, as presented.”**

Moved by Sweet, SweetSeconded by Chaffee. AYE: Halfmann, Svendsen, Sweet, Chaffee, Bachelor. ABSENT: Krapohl, Hawkins. NAY: None. VOTE: 5-0. Motion passed.

1. Motion to accept with regret the resignation of Ms. Lorel Dingee, High School Spanish Teacher effective end of 2018-19 school year.

**“Motion to accept resignation of Ms. Lorel Dingee, as presented.”**

Moved by Sweet, SweetSeconded by Chaffee. AYE: Svendsen, Sweet, Chaffee, Halfmann, Bachelor. ABSENT: Krapohl, Hawkins. NAY: None. VOTE: 5-0. Motion passed.

1. “**Motion to hire Ms. Abigail Elbing as a full-time special education teacher at the elementary school .67 and middle school .33 beginning the first semester of 2019/2020 at 1.0 FTE, BA Step 1** **as presented.”**

Moved by Sweet, Seconded by Chaffee. AYE: Halfmann, Svendsen, Sweet, Chaffee, Bachelor. ABSENT: Krapohl, Hawkins. NAY: None. Vote: 5-0. Motion passed.

1. “**Motion to hire Ms. Kelsey Droste as a full-time biology high school teacher at the beginning the first semester of 2019/2020 at 1.0 FTE, BA+18 Step 3** **as presented.”**

Moved by Sweet, Seconded by Svendsen. AYE: Svendsen, Sweet, Chaffee, Halfmann, Bachelor. ABSENT: Krapohl, Hawkins. NAY: None. Vote: 5-0. Motion passed.

1. COMMENTS FROM THE AUDIENCE

Ms. Sisson expressed her appreciation for Mr. Murphy taking on the Interim Superintendent position.

Mr. Dodson shared his experience checking out local preschools and felt that the BeeHive program shows itself to be a superior program to what DeWitt has to offer.

1. COMMENTS FROM THE BOARD

Ms. Halfmann shared that on Facebook she saw there was a post looking for parent representatives needed from Bath School District to represent the interest of special need students. Ms. Chaffee welcomed the new teachers and thanked Mr. Murphy for taking on the Interim Superintendent role. Mr. Svendsen welcomed and thanked Mr. Josh Mendoza for taking on the responsibility as the student representative to the Bath School Board. Mr. Bachelor thanked Mr. Murphy and said he looks forward to seeing the completion of the bond project. Mr. Sweet thanked Mr. Murphy and welcomed our new teachers and Mr. Hartsig.

1. CLOSED SESSION

*The purpose of the closed session is to discuss negotiations as allowed under section 8 (c) of the Open Meetings Act.*

**“Motion to move into closed session at 8:00 p.m. for the purpose of contract negotiations.”**

Moved by Sweet, Seconded by Svendsen.  AYE Sweet, Chaffee, Halfmann, Svendsen, Bachelor. ABSENT: Krapohl, Hawkins. NAY: None. Vote: 5-0. Motion passed.

1. OPEN SESSION

**“Motion to return to regular session at 8:15 p.m.”**

Moved by Sweet, Seconded by Svendsen.  AYE: Chaffee, Halfmann, Svendsen, Sweet, Bachelor. ABSENT: Krapohl, Hawkins. NAY: None. Vote: 5-0. Motion passed.

1. *ADJOURNMENT*

**“Motion to adjourn 8:16 p.m.”**

Moved by Sweet, Seconded by Svendsen.  AYE: Halfmann, Svendsen, Sweet, Chaffee, Bachelor. ABSENT: Krapohl, Hawkins. NAY: None. Vote: 5-0. Motion passed.

Respectfully submitted,

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Stephanie Halfmann, Acting Secretary Shannon Proctor, Recording Secretary